



## CSC Running Agendas

### Universal Agreements

Be Student Focused  
Actively Participate  
Pay Attention to Self and Others  
Use Data to Inform Collaboration  
Take an Inquiry Stance When Things Get Hard  
Take Risks and Be Vulnerable Learners  
Be Solutions Oriented

### Core Values

Trust  
Ownership  
Discipline  
Humility  
Clarity

### Mission Statement:

McAuliffe International School develops inquiring, knowledgeable, and caring young people through the collaborative efforts of students, teachers, parents and community. McAuliffe International is a rigorous, high performing middle school that prepares students for success in high school, college and life.

### Noble Cause:

All students are growing at McAuliffe, but not at the same rate. Our work is to make sure that **all students** benefit from the **exceptional academic opportunities** at our school so that they are prepared to succeed in high school and beyond. We are **Denver's Middle School for all students**. We want students to be **brave** enough to try - these are the students who grow.

### Effective Team Meetings: (Read article [Indicators of Effective Teams](#))

**Develop our team's priorities, pick the top 4.**

### CSC Dashboard

[Handbook](#)  
[Matrix](#)  
[Resource Page](#)  
[Tool Kit](#)

## Meeting Agendas

[Tuesday, September 24th](#)

# Tuesday, September 24th

<b>CSC President:</b> Sara Peters	<b>CSC Secretary:</b> Melia Repko-Erwin	
Make sure the agenda is sent out in advance of meetings and ready for everyone to review. (Melia)		
<b>CSC Membership Introductions</b>	<p><b>Parents</b> Melia Repko-Erwin - Parent of 7th grader and 8th grader Amy Hladik - Parent of 6th grader Cindy Myers - Parent of 7th grader Sara Peters - Parent of 6th grader</p> <p><b>Staff</b> Max Betham - 8th grade science teacher and team lead Pamela Leonidas - 7th grade assistant principal Brian Duwe - Principal</p> <p><b>Community Member</b> Codie Egart- Denver Cares Mentoring</p>	
<b>CSC Meeting calendar for the year.</b>	<p><b>Schedule dates for CSC each month:</b> (Develop dates and times that everyone can attend in person)</p> <p>October-October 22 at 5:30pm November-November 19 at 5:30pm December-December 10 at 5:30pm January-TBD February-TBD March-TBD April-TBD May-TBD</p>	

**Topic:**  
**Training [Zoom Call](#)**

**Notes:** (important items for MIS CSC to focus our work on.) Develop a prioritized list of commitments.

1. Ensure that community has a voice in school decisions; support student achievement and school performance; AKA “School Accountability Committee”
  - “Recommendation” committee; not a decision-making body
2. Consent Decree (supporting multilingual learners); other legislation at the state level to support/require the work of CSCs
  - CSC minimum of 7 people, including at least 3 parents (parents should be largest subset of the committee)
  - State Statute 402 - Powers and Duties
    - Convene quarterly (at least)
    - Notes are open to public
    - Feedback on school budget and spending
  - Statute 403 - Performance Plans
    - Unified Improvement Plan
3. During initial meetings, review handbook and bylaws; Create norms
4. Not in CSC roles/responsibilities:
  - a. Day-to-day operations
  - b. Student issues
  - c. Personnel issues
  - d. Advocating for personal agenda
5. Fall Quarter
  - a. Orientation
  - b. Review school data
  - c. Feedback on UIP
  - d. Posting meeting

- Action Items:**
- Establish/agree upon CSC norms
  - Melia to email Laura Thompson following each meeting w/ notes to make them publicly available

agendas/minutes on school website

6. Facilitation guidelines
  - a. Recommendations should be made by consensus (unanimous or majority support)
  - b. To build consensus:
    - i. Ensure everyone has a thorough understanding of the information
    - ii. Understanding of different perspectives
    - iii. Participation by all members of the group (accommodate different needs)
    - iv. Willingness to work through disagreements
7. Guiding Qs for making recommendations:
  - a. What are the priorities?
  - b. Are there multiple options to address the priorities?
  - c. How do we maximize resources to have the greatest impact?
8. When making a recommendation:
  - a. Does it align w/ UIP?
9. Conflict mgmt:
  - a. Separate people from the issue
  - b. Focus on interests
  - c. Generate options
  - d. Use objective criteria
  - e. Take a break if needed
10. District partners
  - a. MLE Team - Sary Portillo and Olga Olivas
    - i. Parent Advisory Committee (PAC)
      1. Provide MLE program info and that all

schools have a system and structure for families to be engaged in a language they understand

- ii. Consent decree - parent engagement
  - 1. Ensure the school is implementing an MLE program, supporting communication, and addressing concerns of parents

- iii. All CSCs should review the MLE Family Engagement plan if you have MLE programming

- b. Jasmine Rigby - Title I
  - i. Parent advocacy opportunities
  - ii. FACE university (all online opportunities)
    - 1. Recorded on DPS FACE University on YouTube
  - iii. Family Meals Program
  - iv. Calm and Kind Family
  - v. Parenting Partners
- c. District Accountability Committee (DAC)
  - i. Rose Martinez (co-chair)
  - ii. 38 members (educators, community members, family members, etc.)
  - iii. Board appointed after

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|  | <ul style="list-style-type: none"><li>iv. applying<br/>Provides advice to the board and district (doesn't get involved in school or regional issues)</li><li>v. Working to develop CSC-DAC pipeline</li></ul> <p>d. Breakout Room</p> <ul style="list-style-type: none"><li>i. Family Engagement w/ Brittany Newswanger<ul style="list-style-type: none"><li>1. Thursday - session on building relational mindsets and trust</li></ul></li><li>ii. Also visit schools for 1:1 support</li><li>iii. Family engagement specialists (Black, Latine, Asian families)</li><li>iv. Ways to engage families<ul style="list-style-type: none"><li>1. Share agenda items ahead of time and sharing the important information after the fact</li><li>2. Determining barriers that families may face when it comes to engaging</li><li>3. Collaborating w/ feeder schools (families have a lot of competing demands - how can schools work together</li></ul></li></ul> |  |
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	<p style="text-align: right;">to coordinate engagement opportunities)</p> <ul style="list-style-type: none"> <li>e. See “Resources” slide</li> <li>f. January - Training on school budgets</li> <li>g. Subscribe to CSC list for updates and information</li> </ul> <p><i>Note that meeting slides and recording will be available following the meeting.</i></p>	
<p><b>Topic:</b> <b>Open items</b></p>	<p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>● Determine fall meeting dates</li> <li>● Brian, Sara, and Melia will meet 2 weeks prior to CSC meeting to develop agenda (10/08/24 at 4:30pm)</li> </ul>	<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>● Melia will send calendar invites for fall CSC meetings to all CSC members and will share meeting notes with Laura Thompson</li> </ul>

**Next Meeting:** October 22, 2024

**Topics:**

- 1- *Team building and connection*
- 2- *Commitments from training*
- 3- *Unified Improvement Plan*- share the plan, and receive feedback from CSC.